

A stylized illustration of a desk with a white sign, a red pen, a yellow sticky note, and a red arrow. The sign is the central focus, with the text 'WELCOME CPA PTO' and 'March 9th, 2023-7:00pm'. The background is a warm, reddish-orange color. There are various desk items: a red pen in the bottom right, a yellow sticky note in the bottom left, a red arrow in the top right, and a white document in the top right corner. The sign has a black border and a white background with rounded corners.

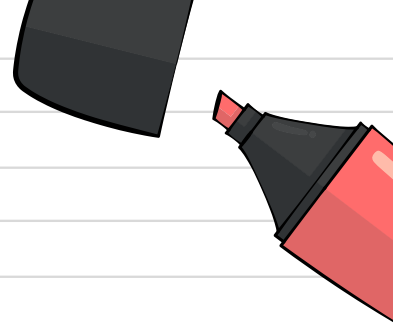
**WELCOME**

**CPA PTO**

March 9th, 2023-7:00pm

# AGENDA

- Welcome and Introductions
- Leadership Updates
- Secretary's Report
- Treasurer's Report
- Fundraiser Updates
- Teacher Appreciation Week, May 8-12
- Nominating Committee, 2023-25 PTO Officers
- CPA Board Follow Up - Response to Letter
- Questions/Discussion
- Upcoming Meetings-
- Adjournment



# PTO Executive Committee

## President

Yamala Robinson  
Darien, Grade 8

## Vice President

Amy Boccardi  
Maceo, Grade 10

## Treasurer

Lisa Davidson  
Leo, Grade 10

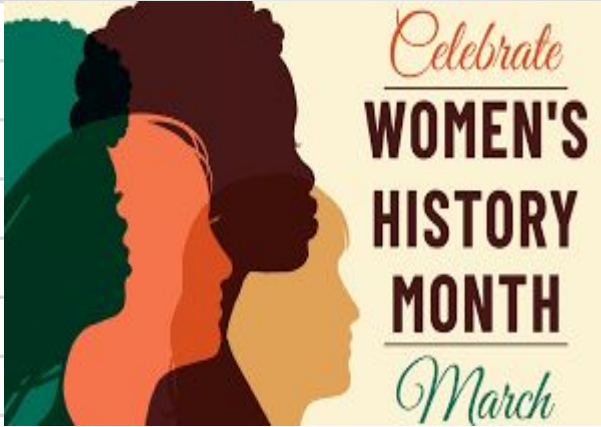
## Secretary

Katrina Harris  
Bryce, Grade 9

## Parliamentarian

Mary Kuyateh  
Laila, Grade 10

# Community Builder



“Don’t be afraid. Be focused. Be determined. Be hopeful. Be empowered.”

-Michelle Obama

## Leadership Updates

**Mr. Libby- HS Principal**

[gordon.libby@pgcps.org](mailto:gordon.libby@pgcps.org)

**Mr. Baker- MS Principal**

[steven.baker@pgcps.org](mailto:steven.baker@pgcps.org)





# SECRETARY'S REPORT

CURRENT PTO MEMBERSHIP 2022-23: 76

MEMBERSHIP DRIVE GOAL: 100



UPDATES and CONTACT: The Week Ahead Email, PTO Website

FACEBOOK: College Park Academy PTO

FOLLOW US!

## PTO Account Summary - 3/7/23

Account			Balance
Class of 2029			\$165.00
Class of 2028			\$100.00
Class of 2027			\$1,219.22
Class of 2026			\$135.05
Class of 2025			\$1,607.45
Class of 2024			\$1,249.35
Class of 2023			\$441.80
Middle School SGA			\$19.05
High School SGA			\$0.00
PTO Funds			\$5,203.26
TOTAL			\$10,140.18

# TREASURER'S REPORT

- PTO has checking account with TD Bank plus PayPal
- Current total balance = \$10,140.18
- Balance is allocated between multiple funds for each grade, the Middle and High School Student Government Associations, and the PTO operating budget

## CPA PTO Budget Report 2022-23 3/7/2023

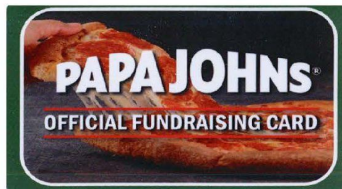
Category	Income - Budget	Income - Actual	Expense - Budget	Expense - Actual	Balance
Carry Forward 2021-22	\$2,469.28	\$2,469.28			
Membership Dues & Donations	\$900.00	\$1,996.82			
Restaurant Fundraisers	\$400.00	\$789.49			
Other Fundraiser - Papa Johns cards	\$500.00	\$1,200.00			
Urban Air Tickets					
Liability Insurance 2022-23			\$535.00	\$535.00	
Teacher Appreciation - Sept 2022			\$200.00	\$200.86	
Teacher Appreciation - Dec 2022			\$250.00	\$391.05	
Teacher Appreciation Week - May 2023			\$1,250.00		
Start Up Funds - 6th Grade			\$100.00	\$100.00	
8th Grade Promotion			\$200.00		
High School Graduation			\$200.00		
Misc			\$30.00	\$24.01	
Ice Skating Event (\$550 rental, \$100 supplies)	\$325.00		\$650.00	\$550.00	
	\$4,594.28	\$6,455.59	\$2,735.00	\$1,800.92	\$1,859.28
					\$4,654.67

Budget Projection  
YTD Actual



# NEW BUSINESS- ENDS 3/15

Eat Pizza and Support College Park Academy PTO



***Papa Johns Official Fundraising Card - \$15 each***  
***A Free Pizza for Every Pizza Purchased at Regular Price***

Unlimited Use Through Jan. 31, 2024

Valid at Over 150 Locations in DC, MD, & VA

Carryout Only/No Additional Discounts Apply

Proceeds will support teacher appreciation and other CPA PTO activities

Order Form: <https://forms.gle/XQRvewBuKV5q93wD7>



**PAPA JOHNS**  
LOCALLY OWNED & OPERATED

# NEW BUSINESS

CPA on Ice Skating Night at Wells Ice Rink, College Park

Fri. March 24, 8-10pm

Tickets \$5, including skate rental

Sign Up Genius: <https://www.signupgenius.com/go/20F0D4CAAA62EA7FE3-college>

- Volunteers to sell tickets at school week of March 20
  - Donations for concessions
  - Adults to work door and concessions

Google Form for Ticket Sales (2 free tickets for all teachers/staff):

<https://forms.gle/8dnMd9d8qMP7KAcX6>



# NEW BUSINESS

POTOMAC PIZZA FUNDRAISER: Mon. April 17, 3-9pm

URBAN AIR TICKET FUNDRAISER:

On sale starting late March



# NEW BUSINESS

## TEACHER APPRECIATION WEEK

May 8th-12th

- \$25 Amazon cards via donation
  - Catered lunch or breakfast
- Flowers/Decorations in the staff breakroom



# NEW BUSINESS

SNACKS FOR STAFF SIGN UP GENIUS

<https://bit.ly/3g04RSy>



**Nominating Committee PTO Elections  
2023-2025 terms**

***President***

***High School Vice President***

***Middle School Vice President***

***Treasurer***

**If you know a great candidate please get in touch!**

**Request for Candidate Statements of Interest open until April 15**

**<https://forms.gle/DB5isWXn6Vv5YeEB7>**

**Voting by PTO Members May 1-12**

# CPA PTO Officer Job Descriptions

(per PTO Bylaws, 3/28/2019)

**President.** The president shall preside over meetings of the organization and executive board, serve as the primary contact for the principal, represent the organization at meetings outside the organization, and serve as an ex-officio member of all committees except the nominating committee, appoint special positions with non-voting rights as necessary to conduct business; such as Committee Chairs, so that the purpose of the organization is served.

**Vice President (HS).** The VP (HS) shall assist the president and carry out the president's duties in his or her absence or inability to serve. VP (HS) will be the high school representative.

**Vice President (MS).** The VP (MS) shall also assist the president and carry out the presidential duties in the absence of VP (HS). The VP (MS) will be the middle school representative.

**Treasurer.** The treasurer shall receive all funds of the organization, keep an accurate record of receipts and expenditures, and pay out funds in accordance with the approval of the executive board. He or she will present a financial statement and have a copy of the last monthly bank statement on hand for review at every meeting. A full financial report will be presented at the end of the year.

**Candidate Statement of Interest Form:** <https://forms.gle/DB5isWXn6Vv5YeEB7>

# Upcoming Meetings

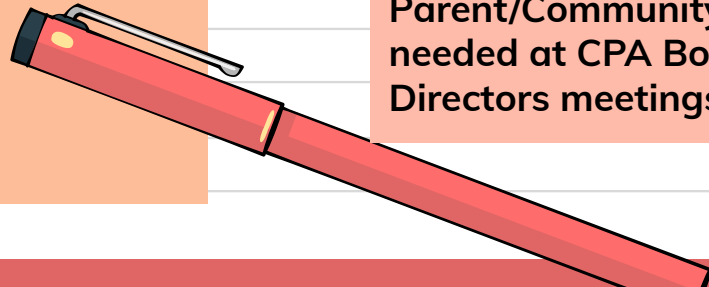


**April 13th - PTO via Zoom**

**May 11th - PTO in person**

**June 7th - CPA Board via Zoom**

**June 8th - PTO via Zoom**



Parent/Community voices are needed at CPA Board of Directors meetings!



# CPA Board Meeting 3/1

- Response to letter and follow up

**Questions**

**Discussion**

**Adjourn**